



## UCO BANK





Annexure 1 (B)

#### PREMISES REQUIRED

Bank desires to take premises on rent having 1000 sqft of carpet area preferably on Ground Floor or Premises on first floor if the same is in Malls, Shopping Centres where infrastructure facilities like lifts, escalators are available. The premises are required in following localities for opening of its Branch/Office

#### 1.Chandigarh Road Hoshiarpur

The details and form may be collected for **Chandigarh Road Hoshiarpur** from our Railway Road Hoshiarpur Branch The form can also be downloaded from our bank's website: <a href="www.ucobank.com">www.ucobank.com</a>. The last date for submission of application in sealed cover on prescribed format is **30.08.2024**. Date for opening of tender is **31.08.2024**.

Zonal Head

Address - SCO-113,114,115 IST FLOOR
MASTER TARA SINGH NAGAR MARKET
NEAR BSNL EXCHANGE JALANDHAR (144001)

Contact: 0181-5064073







## UCO BANK





Annexure 2 (B)

#### Details for requirement for Urban branch.

# UCO BANK ZONAL OFFICE JALANDHAR SCO-113,114,115 IST FLOOR MASTER TARA SINGH NAGAR MARKET (144001)

#### REQUIREMENT OF OFFICE/BRANCH PREMISES

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 10/15 years or more) their readily available premises at the following places with the under mentioned requisite details.

Branch / Office	Preferred location	Carpet Area (sft.)		
Chandigarh Road	Chandigarh Road Hoshiarpur	1000		
Hoshiarpur				

The following terms & conditions should be complied with, while submitting the offer for the proposed premises:

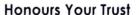
- Applicant will be required: (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from Competent Authority at their own cost at the time of finalization.
- The offerer must have a clear title to the property.
- Premises should preferably be located on ground floor. There could be few exceptions like premises in Malls, Shopping Centre etc. where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The premises structure should be strong enough to bear the weight of Strong Room, Strong Room Doors, ATM Room, Safe & Lockers Cabinet. Construction for Strong Room as per Bank's specification should be done by the Landlord.
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of Lease Deed.
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc. if imposed, related to the premises,
- The offerer is to provide space for Generator Set, Toilets(separate for ladies and Gents) and Parking space free of cost.
- The offerer is to provide three-phase power connection with minimum power load of 10 kva for the purpose.

Contd.....2





#### **UCO BANK**





The cover containing technical detail should be marked envelope no. 1 and superscribed with Technical Bid and the cover containing financial details should be marked as envelope no. 2 & superscribed with Financial Bid. Both these covers duly sealed should be put up in the third cover super scribed with "Offer of Premises for UCO Bank\_Chandigarh Road Hoshiarpur)" and it should also bear the name, address and contact number of the offer on all the three envelops. The third cover duly sealed should be addressed to the Zonal Manager, UCO Bank.

The offer as above should be submitted in the bank's prescribed format only which may be obtained for **Chandigarh Road Hoshiarpur from Our Railway Road Hoshiarpur Branch** or downloaded from Bank's website.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

No brokerage will be paid by the bank.

Zonal Manage

Jalandhar Zone.



Encl: Details of formalities and documents required for premises.

<u>Part-I form for Technical Bid</u> Part-II form for Financial Bid





## UCO BANK





#### Details of formalities and documents required for premises.

(Advertisement dated 17.08.2024)

- Submit your offer in enclosed quotation form in two separate sealed covers. Please ensure to submit the same to our office latest by 30.08.2024
- > While filing the quotation forms, please ensure to follow below mentioned instructions:
  - Submit copy of ownership document along with technical Bid.
  - You have to submit copy of "NOC" from competent authority.
  - Fill up all the information asked for in the enclosed form itself.
  - Do not quote rent / sale price any where in Part I of the form
  - In case you desire to stipulate any term and condition, the same should be mentioned in Part I of the form.
  - ❖ Each part should be kept in a separate cover and the cover containing technical details should be marked 'Envelope No.1 Technical Bid" and the cover containing financial details should be marked "Envelope No.2 Financial Bid". Both these covers, duly sealed, should be put in a 3<sup>rd</sup> cover super scribed with "Offer of Premises for UCO Bank Chandigarh Road Hoshiarpur".
  - All the three envelops should also bear the name and address, phone no./mobile no. of the offerer.
  - ❖ Separate applications as per prescribed proforma, duly filled, signed & sealed, be submitted in respect of each offer. This is applicable for both the bids i.e. Technical & Financial e.g. if any offerer is interested for two offers, he/she/they should submit two separate sealed covers each for Technical & Financial bids (2 nos. for Technical & 2 nos. for Financial Bids) and do the needful as described.
  - ❖ The 3<sup>rd</sup> cover, duly sealed, should be addressed to the "Zonal Manager", Zonal Office Jalandhar

Please note that Quotation submitted in other format/paper will not be entertained by the Bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reason.

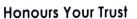
Encl. Quotation form in two parts.







# **UCO BANK**





	Annexure-3
PART — I : TECHNICAL BID FOR	
(MUST BE MENTIONED ON ENVELOP	E ALSO)
То	
The Zonal Manager Zonal Office UCO BANK JALANDHAR	
Dear Sir,	
The details of space which I/we offer to lease out to the Bank are as 1. Name of owner/s :	s under:
2. Share of each owner if any, under joint ownership 3. Location:  a) Name of the building b) Number of street c) Ward / Area  4. Building	adi Attach proof)
<ul> <li>a. Type of bldg.: (Residential/Commercial/Industrial/Mixed).</li> <li>b. Size of Plot:</li></ul>	ft. ) cases) Yes / No
<ul> <li>g. Running water facility available</li> <li>h. Sanitary facilities available</li> <li>i. Electricity supply with separate meter available</li> <li>j. Parking facility</li> </ul>	Yes / No Yes / No Yes / No Yes/ No
<ul> <li>5. The following amenities are available in the premises or I/We of following amenities: [Strike out which ever is not applicable] <ol> <li>i. The striong room will be constructed strictly as per and size, Strong room door, grill gate and ventilators and size.</li> <li>ii. A partition wall will be provided inside the strong segond cash room.</li> </ol> </li> </ul>	the Bank's specification are to be supplied by the



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## UCO BANK

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#### सम्मान आपके विश्वास का

- iii. A collapsible gate, rolling shutters will be provided at the entrance and at any other point which gives direct access to outside.
- iv. All windows will be strengthened by grills with glass and mesh doors.
- v. Required electrical power load for the normal functioning of the Bank and the requisite electrical wiring or points will be provided wherever necessary, electric meter of required capacity will be provided.
- vi. Electrical facilities and additional points(Lights, fans-power) as recommended by the Bank will be provided.
- vii. Continuous water supply will be ensured at all times by providing overhead tank and necessary taps.
- viii. Separate toilets for Gents and ladies will be provided.
- ix. Space for displaying of Bank's Sign Board will be provided.
- 6. Declaration:
  - a. I/we declare that I am/we are the absolute owner of the plot/building offered to you and having valid marketable title over the above.
  - b. The charges/fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me/us.
  - c. You are at liberty to remove at the time of Vacating the premises, all electrical fittings and fixtures, counters, safes, safe deposit lockers, cabinets, strong room doors, partitions and other furniture put up by you.
  - d. If my/our offer is acceptable, I/we will give you possession of the above premises on ......

I/We agree to execute Lease Deed in Bank's standard format.

My / Our offer will be valid for next three months from the date of offer.

Signature of the offerer	
Name: Address	
Contact:	e)

Place: Date:





# सम्मान आपके विश्वास का



## UCO BANK 7



**Honours Your Trust** 

		RT — II FINANCIAL BID JST BE MENTIONED C		Annexur	e-4
o The Zonal Mo Zonal Office JCO Bank JALANDHAR					
Dear Sir, I/We	offer to leas	se my / our space in	the premises located	at	
Other detail	ils of which	are given in Part – I)	as following rate:		
	loor	Carpet Area	Rate	Total Rent	
0	1.61	(in sq.ft.)	(Rs. Per sq.ft.)	p.m. (Rs.)	
Ground First floo					
We agree					
,	Bear all the Bear the Control To lease to number of each optother terms	cost of execution and he premises in favou of options of	related to the concerr d registration of lease or of Bank for years each with	deed. years plus	ent o
			Name:	of the offerer	
Place : Date :			***************************************	***************************************	

Note: Carpet area will not include the followings:

- i) Common areas shared with other co-tenants.
- ii) **iii)** Areas covered by walls, pillars Space covered by toilets, staircase, uncovered verandah, corridor and passage.

